**Below is a template of how to provide an article for Rapport magazine. This will help us to layout the content in the most logical way. The editorial team maintains the right to make changes to content and will only use images that are suitable for the look and feel of Rapport.**

**RAPPORT ISSUE:**

**AUTHOR**

**PULL QUOTES (At least three, in order of preference)**

**TITLE:**

**SUBTITLE**

**MAIN BODY TEXT (Please do not start with quotation marks etc.)**

**(END)**

**ADDITIONAL TEXT (optional)**

**BOX: TITLE:**

**(Where this should go, how it relates to the article)**

**BOX: TITLE:**

**(Where this should go, how it relates to the article)**

**RESOURCES:**

##### BOX: TITLE:

**CONTACT DETAILS (For author - may include a small paragraph of accompanying text)**

**IMAGES**

Provide all images as separate files such as JPEGs or PDFs, not within the Word Document.

Images from websites are generally low quality for print and can only be used at a small scale.